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E COLLEGE

Cleveland, Tennessee



BULLETIN
MAY, 1953

LEE COLLEGE
LIBRARY

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TAKEN OUT

Lee College Is . . .



It is the purpose of the following pages to present concisely essential information concerning LEE COLLEGE. This issue contains the register of the thirty-fourth year and the announcements of the thirty-fifth year.

Lee College Bulletin

ANNUAL CATALOGUE
ISSUE

MAY, 1953

Announcement for the Thirty-Fifth Year
1953-1954

Register for the Thirty-Fourth Year
1952-1953

The College reserves the right to make necessary changes without further notice.

Lee College
Cleveland, Tennessee

NOT TO BE TAKEN OUT

LEE COLLEGE LIBRARY
CLEVELAND, TENNESSEE



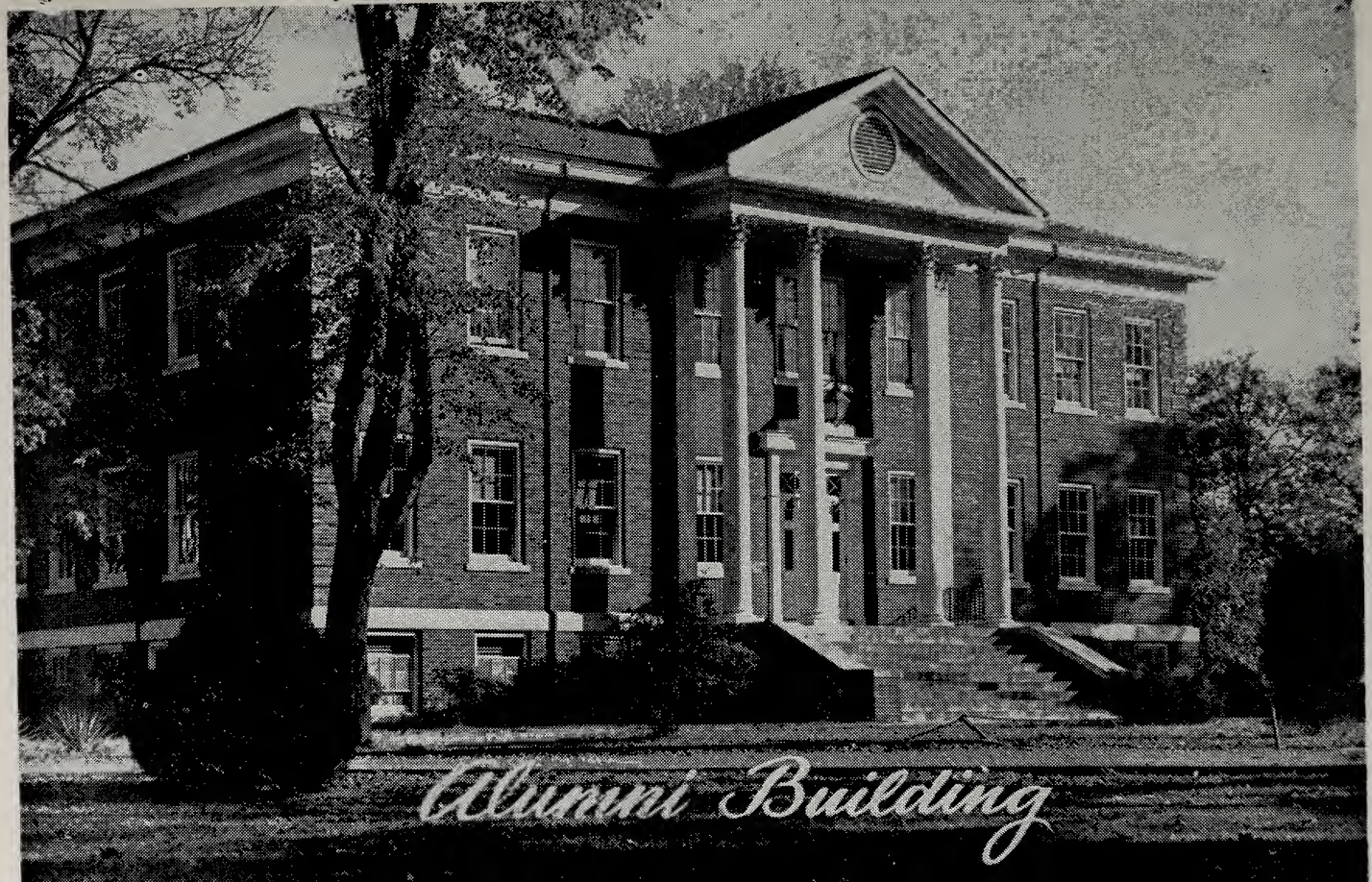
Arrow: Cleveland; 1. Administration and Library Building; 2. Alumni Building; 3. Old Main; 4. Academic Building; 5. Chapel Building; 6. Cafeteria; 7. Simmons Hall; 8. Tharp Hall; 9. Nora Chambers Hall; 10. Athletic Field; 11. President's Home; 12. Harmony Hall; 13. Melody Hall (11, 12, and 13 not shown in picture); 14. Ellis Hall.

52464


Dining Hall · Simmons Hall · Sharp Hall



Auditorium . . .



Alumni Building




Administration Building

CALENDAR FOR 1953

JANUARY

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CALENDAR FOR 1954

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THE SCHOOL CALENDAR FOR THE 1953-54 TERM

First Semester

September 7, 8, 1953 . . .	Orientation of new students. (It is imperative that all new students be present during both of these days.)
September 9, 10, 1953 . . .	Registration.
September 9, 1953	Student-Faculty Reception.
September 10, 1953	Formal Opening.
September 11, 1953 . . .	Classes begin.
September 21, 1953 . . .	Last day on which a student will be allowed to register for first semester. LAST DAY ON WHICH A STUDENT MAY DROP A PRIVATE LESSON AND RECEIVE A REFUND.
September 28, 1953 . . .	Last day on which a student may enter a course for credit or drop a course without receiving a failing grade.
October 2, 1953	Fall picnic.
October 29, 30, 1953	E.T.E.A. meeting.
November 17-20, 1953 . . .	Fall Convocation.
November 26, 1953 . . .	Thanksgiving Day.
December 18, 1953	Christmas holidays begin.
January 4, 1953	Christmas holidays end, resume classes.
January 20-23, 1954	Final examinations for first semester.

THE SCHOOL CALENDAR FOR THE 1953-54 TERM

Second Semester

January 25, 26, 1954 . . .	Registration.
January 27, 1954	Classes begin.
February 8, 1954	Last day on which a student will be allowed to register for second semester. LAST DAY ON WHICH A STUDENT MAY DROP A PRIVATE LESSON AND RECEIVE A REFUND.
February 15, 1954	Last day on which a student may enter a course for credit or drop a course without receiving a failing grade.
March 22-26, 1954	Spring Spiritual Emphasis Week.
April 16-19, 1954	Easter holidays.
April 17, 1954	Senior banquet.
May 7, 1954	Spring picnic.
May 23, 1954	Baccalaureate service.
May 22-26	Final examinations.
May 27, 28, 1954	Commencement exercises.

BOARD OF DIRECTORS

JAMES A. CROSS, Chairman—Box 1857, Greenville, South Carolina.

L. H. AULTMAN—2816 Fansom Avenue, Alabama City, Alabama.

JOHN L. BYRD—215 Newlyn Street, Greensboro, North Carolina.

JOHN L. MEARES—3161 Park Avenue, Memphis, Tennessee.

D. C. BOATWRIGHT—Box 428, Doraville, Georgia.

OFFICERS OF ADMINISTRATION

R. LEONARD CARROLL, B.A., Graduate work, Furman University and University of Chattanooga . . . President

ROBERT HUMBERTSON, A.B., M.A. Registrar

CLIFFORD V. BRIDGES, B.A., Graduate work, Trinity University Business Manager

HEADS OF DIVISIONS

SCHOOL OF RELIGION, R. H. Gause, A.B., B.D., Bible;
A.B., Presbyterian College; B.D., Columbia Theological Seminary; Emmanuel College.

JUNIOR COLLEGE, R. L. Platt, B.A., M.A. Social Science, Industrial Arts.
B.A., George Peabody College for Teachers; Lee College;
M.A., George Peabody College for Teachers.

ACADEMY, Stanley Butler, B.S., M.A.,
B.S., Jacksonville State Teachers College.
M.A., George Peabody College for Teachers.

LIBRARIAN, Winston Elliott, A.B.,
A.B., University of Denver; Lee College; Graduate work, George Peabody College for Teachers.

FACULTY

REUBEN T. ALLEN, B.A., Mathematics
University of Tennessee.

NINA ALLEN, B.A., English
University of Tennessee.

CHARLES R. BEACH, B.S., M.A., French
B.S., University of Tennessee; Lee College
M.A., University of Tennessee.

LOIS UNDERWOOD BEACH, B.S., M.S., Home Economics, Science, Art
B.S., University of Tennessee; Flat River Junior College; Campbell College; M.S., University of Tennessee; Iowa State College.

STANLEY BUTLER, B.S., M.A., History
B.S., Jacksonville State Teachers College
M.A., George Peabody College for Teachers

NINA EDGE DRIGGERS, A.B., English
A.B., Asbury College; Graduate work, University of Tennessee and George Peabody College for Teachers.

WINSTON ELLIOTT, A.B., Spanish
A.B., University of Denver; Lee College
Graduate work, George Peabody Colege for Teachers.

MYRTLE CRANK FLEMING, B.S., Science, English
B.S., East Tennessee State College; Lee College.

RUFUS H. GAUSE, A.B., B.D., Bible
A.B., Presbyterian College; B.D., Columbia Theological Seminary; Emmanuel College.

ROBERT HUMBERTSON, A.B., M.A., Speech
A.B., University of Maryland; Lee College
M.A., Ohio State University.

ROOSEVELT MILLER, Furman University; University of Chattanooga.

EDITH NELSON MOONEY, B.S., M.A., History, Education
B. S., University of Alabama; M.A., University of Alabama.

MABEL MOREHEAD, Piano

BEATRICE HAMILTON ODOM, B.A., Christian Education, Bible
B.A., Bob Jones University; Graduate work, George Peabody College.

ELMER FRANKLIN ODOM, B.A., Bible
B.A., Bob Jones University; University of Chattanooga, Graduate work, George Peabody College for Teachers; University of Tennessee.

RUFUS L. PLATT, B.A., M.A., Social Science, Industrial Arts
B.A., George Peabody College for Teachers; Lee College; M.A., George Peabody College for Teachers.

J. DUDLEY PYEATT, Jr., B.S., M.A., Business Education
B.S., George Peabody College for Teachers; Lee College; M.A., George Peabody College for Teachers.

HENRY C. RICKS, B.A., M.A., Social Science, Spanish

B.A., George Peabody College for Teachers; Lee College; M.A., George Peabody College for Teachers.

DORCAS R. SHARP, B.A., English, Spanish
B.A., Southeastern Louisiana College; Lee College; Graduate work, George Peabody College for Teachers.

FRANKLIN I. SMITH, B.S., Business Education, Dean of Men
B.S., University of Alabama; Lee College; Graduate work, University of Georgia.

AVIS SWIGER, Missions, Religion, English
Salem College.

HELEN IRENE SYMES, Accordion
Lee College; Tennessee Polytechnic Institute.

PAUL L. UNDERWOOD, B.A., Physical Education
B.A., University of Tennessee; Lee College.

LUCILLE VANCE, B.A., Fairmont State; Lee College.

RUBY MYRTLE HURST, Piano
American College of Music; Lee College; University of Chattanooga.

STAFF

Alphabetical Order

Clarence Carroll Policeman
Esther Clark Assistant to Treasurer
James Golden Maintenance
Charles Graham Maintenance
Grady Hurst Cook
Cleone McLain Assistant to Librarian
Evelene Nesselrodt Assistant to Treasurer
John Pigg . . . Manager of Snack Shop and Cafeteria
Gaynell Pyeatt Secretary to President
Trudale Shelton . . . Supervisor of Women's Residences
Lewis Slaughter Maintenance
Mrs. Lewis Slaughter Cook
Franklin Smith Supervisor of Men's Residences
Adina Vaught Secretary to Registrar
Virginia Williams Librarian
Jewel Wood . . Secretary to Principal and Alumni Society



REV. R. LEONARD CARROLL, President

A MESSAGE FROM PRESIDENT CARROLL

Lee College is a mighty citadel of the Church of God and a bulwark of Pentecostal faith. Through the years we have been preparing people in our school—adaptable, intelligent young people, for social and personal adequacy and a sense of economic self-sufficiency and to give them intellectual and spiritual insight into the problems of human relations. We believe Lee College combines the forces of education and religion to develop the highest in Christian character and to cultivate a love for the richer, finer things in life.

Lee College has very definite objectives, because we have the sense of feeling called and ordained by God to render the utmost service to all those who come within our influence. Since we feel the importance of our mission we are dedicated to the task of character development and we assume the responsibilities related to the spiritual, intellectual, and physical well-being of those whom we are to serve. We have a challenging responsibility thus we seek divine guidance, confident that we shall inherit divine favors.

Lee College stands without apology for "old-time Pentecostal religion," principles of righteousness, and an aggressive, fervent testimony. It puts special emphasis upon culture, but the atmosphere of the college is literally saturated with an evangelistic spirit keeping hearts burning with a passion for lost souls. The College is a center from which Holy Ghost influences radiate to many parts of the world.

Lee College occupies the most attractive and best equipped educational plant in the entire Pentecostal movement. Its faculty is staffed by men and women of outstanding character, ability, and training. Life at Lee College is challenging and inspiring—a spirit of friendliness and fraternity—causes students of good character to immediately recognize the unique and wholesome environment and easily and naturally "fit in."

Lee College is operated under the auspices of the Church of God and it is proud of its full Gospel heritage.

General Information

LOCATION AND TRANSPORTATION

Lee College is located in Cleveland, Tennessee, the county seat of Bradley County, with approximately fourteen thousand inhabitants, and a distinctly southern tenor. It is located thirty miles northeast of Chattanooga on the Lee Highway, which is Highway 11. On this highway, which traverses Ocoee Street, and in one of the most beautiful residential sections of the city lies the college campus.

The Greyhound, Tennessee Coach, and Trailway Bus Lines and the Southern Railway have stations in Cleveland. As these maintain passenger as well as baggage service, trunks and baggage should be checked through to Cleveland.

AIM AND PURPOSE

It is the aim of Lee College to combine the forces of education and religion in promoting the Church and the kingdom of God in the earth. The institution's purpose is to develop the highest in Christian character and to cultivate a love for the richer, finer things of life. It seeks to develop in its students a knowledge of and love for the Bible, literature, and the arts and sciences, that this knowledge may be used for the progress of man and the promotion of God's kingdom.

"Lee College believes in putting first things first." It was originally founded as a Bible school for the express purpose of promoting spiritual ideals and for the training of ministers and Christian workers. It believes that the world is ill from the effects of sin and that a means of recovery is to be found only through the preaching of the gospel of the Lord Jesus Christ and through a personal Christian work. This task is to be accomplished through God-called, consecrated men and women. It believes that these ministers and Christian

workers should be thoroughly trained and educated for this great work of dealing with the souls of men, and to this aim the institution is dedicated.

It is the aim of Lee College to help young men and young women to prepare for their chosen vocations in life. It aims to prepare its students for social and personal adequacy and a sense of economic self-sufficiency and to give them intellectual and spiritual insight into the problems of human relations. It believes that men and women who are trained for their vocation or profession may make a greater contribution to both God and society. To this aim Lee College is dedicated.

HISTORICAL SKETCH

The Church of God, convinced that the great need in this period of spiritual crisis is adequately trained men and women who are filled with the Spirit, motivated by divine love, ready for sacrificial service, imbued by faith and vision, and in recognition of an increasing need for a strong program of Christian education, established Lee College on January 1, 1918. Lee College is co-educational and is composed of four distinct divisions: Religious Education, Academy, Junior College and School of Music.

Beginning in the council chamber of the Church of God Publishing House, Cleveland, Tennessee, the Bible School opened with six students and Mrs. Nora B. Chambers was the teacher. The vast difference in this small beginning and the institution described in this catalogue can only be understood by those who have heard the story of the faithful efforts of its founders and early leaders. Among the pioneers were Rev. J. B. Ellis and Rev. F. J. Lee.

The early beginnings with a few students, no buildings, no finances scarcely indicated the phenomenal progress that became characteristic in the development of Lee College. By the beginning of the fifth term, one room was no longer sufficient to house the school. A vacant church building on Twenty-fourth and Peoples Streets was converted into classrooms and dormitory. Rev. T. S. Payne was selected Superintendent in 1924. During his six years of leadership the

school again outgrew its facilities and was moved to the Church of God Auditorium. In 1930, Rev. J. H. Walker, who had taught in the school for three years, was elected Superintendent. His administration marked the beginning of the Academy and the School of Business. When Rev. J. H. Walker became General Overseer of the Church of God in 1935, Rev. Zeno C. Tharp succeeded him as Superintendent.

Under Rev. Tharp's leadership, the progress of the school was most phenomenal. Murphy College Institute in Sevierville, Tennessee, was purchased in 1938 to accommodate the growing school. This plant furnished many new advantages in physical facilities and the location, between Knoxville and the Smoky Mountains National Park, proved an ideal setting. The Junior College division was added in 1941 and by the end of the term, a new classroom building was an absolute necessity to house Bible Training School and College. By the time the building was ready for use, it was evident that the problem of housing students was becoming serious. When over four hundred fifty students applied for admission at the beginning of the 1943 term, the situation became acute. To meet the immediate need, a large resident on Prince Street was purchased, the third floor of the Central Hotel was rented, and plans were drafted for a new dormitory for women.

In 1944, Rev. J. H. Walker again assumed the responsibilities of President. Upon the resignation of Rev. Walker, Rev. E. L. Simmons was appointed President. Under his supervision, the modern three-story girls' dormitory was completed and a trailer camp was added.

In 1946, the Bob Jones College Plant in Cleveland, Tennessee, was purchased for the sum of $1,500,000. The 1947-48 term of Lee College opened at its new location on September 1. An Elementary Workshop in Education was instituted during the summer term of 1948.

Rev. J. S. Brinsfield assumed the duties of the President September 1, 1948. The most outstanding feature of the 1949-50 school year was the February revival, one of the greatest in the history of the school.

Rev. E. M. Tapley assumed the responsibility of the

management of the school on January 24, 1951, and served in this capacity until April 16, 1951, when Rev. J. C. Jernigan was appointed President.

Rev. R. Leonard Carroll was charged with the responsibility of providing Lee College with that leadership which resides in the office of President on April 22, 1952. President Carroll began his tenure of office with the 1952-53 school term. From the outset, his leadership has been marked with the approval and presence of the Holy Spirit and with great interest, energy, and consecration to the high objectives of Christian education. There is an intensely spiritual atmosphere and genuine contentment existing among faculty and students alike. Many improvements in organization, operation, and planning have been initiated to enlarge Lee's scope in service to God, the Church of God, and to mankind. Lee College moves upward, confident that under Christ mighty things can be done!

GROUNDS AND BUILDINGS

The campus is located in one of the most beautiful residential sections of Cleveland. Most of the buildings face Ocoee or Church Streets and lie between Eleventh and Fifteenth Streets.

Lee Memorial Library, completed in 1941, is the most modern building on the campus. The second floor houses the library and reading room; the first floor contains the business and executive offices, and the daylight basement contains the Visual Aids Room, Correspondence Department, and Photographic Darkroom.

The *Alumni Building* is a modern, four-story brick building completed in 1945. It contains the Art Studios and most of the classrooms and faculty offices. The remaining classrooms are in the Academic Building and on the ground floors of Nora Chambers Hall, Simmons Hall and Tharp Hall.

The *Academic Building* is a two-story building containing classrooms and music practice studios.

The *Auditorium* seats approximately 850 and contains a pipe organ, a grand piano, broadcasting studios, and other equipment.

Old Main is the oldest building on the campus. It is

a four-story brick housing unit for students. It contains piano studios on the fourth floor, a large recreational room on the third floor, small auditorium in the north wing of the first floor, and a beautifully furnished parlor. Several rooms have connecting baths.

Simmons Hall is a three-story brick dormitory for girls.

Tharp Hall contains apartments for faculty members and a beautiful lobby. The ground floor contains the laboratories and lecture rooms of the Science Department.

Nora Chambers Hall, named in honor of the first teacher of Lee College, Mrs. Nora B. Chambers, is a three-story brick dormitory which houses the Home Economics Department, a beautiful parlor, and a recreational hall on the ground floor.

Victory Hall contains light housekeeping rooms for faculty and married students.

College Arms Apartments is an apartment house of eight units for faculty members, located on Centenary Avenue.

Ellis Hall is a two-story dormitory named in honor of the first superintendent, Reverend J. B. Ellis.

Walker Hall, the men's dormitory, was completed in 1945. It is a four-story building and can house approximately three hundred men.

South Hall, North Hall, Battle House, The Jeep, Harmony Hall, and other dwellings owned by the school have been arranged into faculty dwellings.

The *Dining Hall* seats approximately six hundred and the cafeteria style of serving is used. The kitchen is adequately furnished.

The *Gymnasium* is located directly behind the auditorium and has dressing rooms and showers for both boys and girls. The athletic field is located near by and includes a softball diamond, tennis and volleyball court.

The *Snack Shop* is located on the first floor of the east wing of Old Main and has become a very popular meeting place for students.

Melody Hall contains the studios of the piano and voice teachers.

The *Post Office* is located in the Academic Building for boys and Nora Chambers for girls.

STUDENT LIFE

The student life is rich in activities—religious, musical, literary, social, and recreational.

Whether at work or at play, in personal life or social relations, we wish our students to be loyal to the Master, who desires to direct each phase of our lives.

CHAPEL

Chapel service is held four mornings a week and has become an integral part of the institution. Here the entire school meets to seek divine guidance for the day and the faculty and students learn to know each other better; together they are inspired to strive for more efficient service. Students are required to be present at all chapel services.

MUSICAL ACTIVITIES

In many schools, music is considered an accomplishment reserved for only the talented few, but from the beginning music has been a vital part of student life at Lee College. Realizing that spiritually everyone needs the inspiration that music brings, the institution encourages all students to acquire not only the appreciation of good, wholesome music, but also to make it the medium of expression for their best and truest thoughts. Beauty unexcelled can be portrayed in music, and spiritual benefit unequaled can be derived from it. There is something inspiring in the mass singing of the great old hymns. They sound the trumpet of liberty and the challenge of man's immortal hope. Then, there is nothing so soothing to troubled spirits as a fine melody; nothing so uplifting as the charming compositions of the old masters.

The school sponsors several musical organizations, but every organization, regardless of its purpose, promotes music, both in regular meetings and special programs. The student services are made interesting by the effective music of the school choir, the band, and special ensembles. The value of the music rendered by the student body cannot be overemphasized.

The school believes that a student who can sing and make a joyful noise unto the Lord, then live his song, has the spirit of victory in his heart—the indomitable spirit which reinforces the Christian youth with values invisible and eternal.

STUDENT ORGANIZATIONS

The school sponsors student organizations varied enough in their activities to include the interest of all. While the membership in them is voluntary, all students find it to their advantage to identify themselves with at least one of these clubs. Students receive in these extracurricular activities a type of training which is impossible to be obtained in the classroom. The opportunity for professional and intellectual interests, along with the social development, is an invaluable feature of student activities. Student clubs and organizations wishing to schedule social functions must obtain a date from the Social Committee and permission through the dormitory supervisors.

The *Alumni Association* is an institution that lives in the lives of its alumni and prospers as they prosper. In May, 1946, the Lee College Alumni Association was organized "for the promotion of fellowship among its members, for the fostering of a greater school spirit among its graduates, for the creation of interest in prospective students, and for the promotion of the general progress of the school."

The constitution provides for three classes of members: Regular members, associate members, and honorary members. Regular members consist of all graduates from the Junior College Division; all graduates from the Lee School of Religion; all graduates from the Academy Division. Associate members consist of students who have completed one full term of work with satisfactory grades and deportment. Honorary members are admitted to the association by a majority vote of the assembly after being recommended by the Executive Committee. All members are solicited annually to contribute to the association.

The annual homecoming convention is held each spring during Commencement week. Alumni assemble

and hold a business session; an entertaining program is given by the alumni and a barbecue banquet is given.

The *Alumni News* is a section of the *Clarion*, the school publication, which is published monthly.

State Chapters are organized throughout the States in the Union.

The *Senior Class* promotes fellowship and good will among the seniors and sponsors projects for the improvement of school buildings, campus, and library.

The *Band* welcomes to membership students who can play any type of band instrument and who wish to receive training in ensemble playing.

The *Chorus* is one of the active musical organiations of the college. Its members are chosen after they have undergone tests to determine their fitness. Students in all divisions of the school are accepted.

The *Athletic Club* endeavors to teach its members the principles of good sportsmanship, to improve the morale and attitude of the entire student body, and to encourage participation in physical education program

The *Music Club's* purpose is to create interest for better music, and to give the students an opportunity for performance.

The *Missionary Society's* aim is to foster and promote a missionary spirit on the campus. Many of its members are called to a definite mission field, but membership is given to any student especially interested in the supreme Christian task of world evangelization. The society encourages systematic missionary intercession, embracing the entire world in a cycle of prayer.

The *Youth for Christ Club* was organized to give young people training in winning others to Christ. This training is made practical by the club members organizing mission Sunday Schools and Bible Clubs, and holding street services.

The *Spanish Club* was organized to promote greater interest in the Spanish language and in the peoples of the Latin-American countries, to encourage those called to missionary work among these people, and to develop

a spirit of fellowship among the students studying Spanish.

The *French Club* was organized for the purpose of cultivating interest and proficiency in the French language, especially in its spoken form.

The *Student Council* consists of regularly chosen representatives from all classes, and seeks to express the sentiment of the students. Through the Student Council, students have a voice in improving the school and get training in self-government.

The *Commercial Club* was organized for the purpose of promoting professional, educational, recreational, inspirational, and social benefits.

The *Nora Chambers Chapter of the Future Teachers of America* was organized at Lee College in the spring of 1949. Its purpose is to attract young people of good character and ability to the teaching profession, to develop ideals and power in its members, and to enrich the spirit of college life by providing for *all* chapter members opportunities for unselfish service and professional growth.

The *Dramatics Club* was organized to foster interest in good drama, to give the members a usable knowledge of the technique of directing a play or producing a program, and to develop poise and self-confidence before an audience.

The Lee College Academy *Beta Club* is affiliated with the National Beta Club, which is a high school honor society. Its purpose is to promote leadership through service. Students are invited to join on the basis of character, scholarship (B average is required), and loyalty to the school.

The *Home Economics Club* is a national organization of pupils studying homemaking in high schools and colleges of the United States and other territories. The club provides opportunities to share in solving problems important to home life, and sponsors group projects, local, state and national in scope; it increases opportunities for the development of leadership and intelligent participation in social activities.

STUDENT PUBLICATIONS

The *Clarion* is the name of the school paper. It is edited and published monthly by a student staff assisted by two faculty advisors.

The *Vindagua* is the college annual and is published yearly by the students. It is a work of art and makes an excellent souvenir.

SOCIAL LIFE

Since the school is co-educational, provisions have been made for social contacts of such a nature as to maintain an atmosphere of culture and refinement which will fit young men and women for broad social living. The management desires all students to meet on friendly, social terms.

The school has always tried to promote a clean everyday life. It has been the earnest endeavor of its directors to keep student life free from the vices which threaten to destroy the Christian faith and virtue of our boys and girls. Parents who send their sons and daughters to this school may expect that their associates shall be with young men and women of good moral character. Anyone void of this essential trait need not apply for admission. A student whose ideals and manners are out of harmony with those of right living, becomes a menace to the influence and reputation of a school of this kind. For this reason the school refuses to retain those who disregard its social regulations.

Only properly supervised social activity is given a place at Lee College. All social functions, hikes, and picnics are chaperoned and are subject to the rules and regulations of the College.

Students will not be expected to invite visitors or entertain in the dormitory without first getting permission.

WEEK-END TRIPS

The management of the institution will look with disfavor on frequent week-end trips made by students. Students cannot expect to make good grades if they

make week-end trips away from the school. If parents permit students to go home too frequently, the parents must bear the responsibility.

Except in cases of emergency, students will file applications with the dormitory deans and such to be approved by president for out-of-town trips. Applications should be filed three days in advance. In cases of students whose parents are responsible for their account, forms must be secured from the office of the dormitory dean and mailed home for the signature of the parents or guardian.

RECREATION

The school does not participate in intercollegiate athletic contests, but it does afford its students opportunities for play and recreation in its program of intramural sports. Every student is encouraged to spend part of his leisure time in recreational activities which will develop regular habits of play, physical strength, vigor, and sportsmanship.

LIVING REGULATIONS

It is the desire of the management to make dormitory life as pleasant and homelike as possible, but the student must realize that all the liberties enjoyed at home cannot be granted in a college. If the student is to be happy, he must adjust himself to the new environment and show a friendly and cooperative spirit at all times.

All students are expected to be thoughtful, courteous, and truthful in their dealings with each other, and to show due respect for one another. The supervisors are anxious to do everything possible for the students, but in spite of their efforts, dormitory life is just what the students make it.

The dormitory supervisors are in charge of all dormitory activities.

Rooms are assigned by the supervisors, who will grant requests where possible.

No student will be allowed to room off the campus without special advance permission from the President.

Students living in the dormitories are expected to care for their rooms and to keep them clean and in order, so that the school can maintain a refined atmosphere with good living conditions for all. Students are expected to be economical in the use of water, lights, and dormitory supplies. Electric hot plates and heaters will not be allowed in individual rooms.

DORMITORY SUGGESTIONS

All dormitory rooms have hot and cold running water and contain closet space or wardrobes, tables or desks, chairs, and dressers or chiffoniers. Suggestions are given below for women and men students.

For Women: Rooms are provided with single beds. In addition to your clothing and usual personal supplies, you should bring at least:

1 pillow
2 pillowcases
2 blankets
4 sheets
8 to 10 towels
Bedroom slippers
Housecoat
Raincoat or umbrella

Due to the variety of window sizes in the women's dormitories, you may wish to buy curtains after you arrive. Most rooms have one window. Bring whatever you wish in the way of small rugs, dresser scarfs, bedspreads, lamps, etc.

For Men: Rooms are furnished with single beds. In addition to your wearing apparel, you will need the following:

1 pillow
2 single blankets
4 sheets (63" X 99")
2 pillowcases
8 to 10 towels
Bathrobe
Bedroom slippers
Window curtains
Raincoat or umbrella

It will probably be better to buy curtains after you arrive. Bring whatever you wish in the way of small rugs, lamps, bedspreads, etc.

STUDENT AID

We regret that we have no fund or method whereby

we can help worthy students pay their way through school. However, a very limited number are employed part time in the offices, cafeteria, and library.

In these instances, preference is usually shown to second-year students. Only students who have an actual need and have ability and promise for the future will be employed.

No one should expect employment who does not maintain a good scholastic average and good deportment.

All employees of the school who expect to render either full or part-time service must report at least one day before school begins, and remain one day after school closes.

STUDENT THRIFT-TRAINING

We urge our students to practice strict economy. Students who are careless about meeting their obligations, and foolishly spend their money with no regard for its value, cannot hope for a prosperous future.

Students are not expected to make debts while in school, either by purchasing things or borrowing money.

The school cannot afford to make loans. Students are not expected to ask for such favors of the office.

Students have little or no use for cars during the school term. Cars on the campus are detrimental to the school, as well as expensive for the student. We suggest that cars be stored before school opens.

Boarding students will not be allowed to own and operate motor vehicles without permission from the President.

DISCIPLINE

Whenever a body of people is associated for the accomplishment of a definite purpose, regulations and discipline are necessary. The act of registration is a written agreement to cheerfully comply with all rules and regulations of the school.

At the discretion of the President, students who either violate or disregard any rule of the school will

be penalized. A student may be placed on probation under whatever conditions are recommended by the discipline committee. Any student on probation shall have no part in extracurricular activities.

Demerits will be given for all major offences and may, at the discretion of the president, be given for minor offences.

One hundred demerits automatically results in expulsion.

The President reserves the right to suspend any student for any reason when deemed necessary.

Students who board in the dormitory should enter with the understanding that they are under the direct supervision of the management. Special attention and advice will be given them. The President reserves the right to make any investigation concerning their welfare and to employ whatever disciplinary methods he deems necessary.

Students are under the rules and regulations of the school from the time they arrive on the campus. *Whether they have registered or not, they are subject to dormitory and school regulations. Students are subject to school regulations between semesters. Students not spending school holidays at home are likewise subject to school regulations.*

INFORMATION FOR VETERANS

Lee College is approved by, and holds contracts with, the Veterans Administration for the training of veterans under Public Law 346 (G. I. Bill of Rights), and Public Law 16 (Vocational Rehabilitation Act). The financial assistance received by the veteran from the government amply covers one's expenses, including room and board. The Veterans Administration will pay tuition and fees, and furnish books and school supplies up to $500 for a nine-month term. Under the G. I. Bill of Rights (Public Law 346), single veterans will receive $75 per month; married veterans without children, $105 per month; and married veterans with one or more children, $120 per month for subsistence. Veterans training under Public Law 16 will receive consid-

erably more according to their disability and number in family.

Public Law 346 Veterans

Contact your veterans training officer before you attempt to transfer from one school to another. This will eliminate red tape and eliminate the possibility of losing your remaining entitlement under the G. I. Bill. BE SURE THAT YOU HAVE V.A. APPROVAL BEFORE YOU MAKE ANY CHANGE IN YOUR TRAINING STATUS.

Public Law 16 Veterans

Contact your veterans training officer and be sure that your records have been properly processed before you attempt to attend Lee College. Such caution will eliminate the possibility of losing your entitlement.

KOREAN G. I. BILL OF RIGHTS

All divisions of Lee College are approved for the training of veterans under the Korean G.I. Bill of Rights(Public Law 550). Those who are eligible for training under this law should contact a veterans training officer at the veterans administration regional office of the state in which the veteran maintains a permanent residence. If in doubt as to the procedure to follow, contact: Registrar, Lee College, Cleveland, Tennessee.

GENERAL EDUCATION DEVELOPMENT TESTS

Veterans who have not completed high school will be benefited by taking the G. E. D. Tests. These tests cover English, natural science, social sciences, literature, and mathematics. Your average score determines the grade you are eligible to enter in high school.

For details concerning the use of G.E.D. Tests for placement in high school and for entrance to college contact: Registrar, Lee College, Cleveland, Tenn.

LEE COLLEGE LIBRARY
CLEVELAND, TENNESSEE
52464

ADMISSION TO LEE COLLEGE

How to Apply

Application blanks are mailed on request to all prospective students and no one should come expecting to enter the institution unless his application has been accepted by the management. A preliminary application is included at the end of this catalog.

A personal letter should accompany the application blank. After notice of acceptance has been received, one should write the school as to how and when he expects to arrive.

All applications should be on file in the Registrar's Office one month before the opening of school. *We cannot guarantee acceptance of late applications.*

An official transcript from the last school attended must be filed in the office of the Registrar before application for admission to the Junior College or the Academy can be accepted. These transcripts must be sent directly from the office of the last school attended.

The school offers no courses below the high school level. Parents need not make application for children who have not satisfactorily completed grammar school. This does not apply to persons over eighteen years old who wish to register in the Religious Education Division.

According to the State Department of Education, all students are required to take a physical examination, a record of which should be sent with the application. No application will be approved and no student will be allowed to register until he has taken a physical examination.

ROOM RESERVATION

Dormitory students who arrive before registration day may present the card acknowledging the acceptance of their application and register for room and board in the dormitories. These students are expected to register immediately upon arrival at the school. *Dormitories will open September 5, 1953. No student should arrive before that day. The cafeteria will open Sunday, September 6, at 5 p.m.*

SCHOOL APARTMENTS

Due to the large percentage of married students attending Lee College, special efforts have been made to provide a maximum number of one- and two-room apartments at a minimum cost to the students. Students occupying these rooms and apartments are expected to exercise the utmost care in eliminating excessive damage to school property. Students will not be asked to make a breakage deposit but will be charged for any damage to school property for which they may be responsible. There will be an inspection of all dormitory rooms at the beginning and end of each semester. The Business Manager will have a list of all furnishings in the room with a notation about the condition of same, and a duplicate will be given the student when he occupies the room. The dormitory supervisor will make a monthly inspection, and any damage found will be charged to the person responsible.

Two-room apartments will be furnished with one double bed, single beds for children, one chest of drawers, one desk, one table, and not more than four chairs (depending upon number of occupants).

Single rooms for married couples will be supplied with the above furnishings with the exception of a table. The above information applies to Providence Hall.

No kitchen equipment is furnished by the school.

ORIENTATION

Students will follow the schedule furnished by the Registrar's Office throughout registration. Each student will be assigned to a faculty advisor, who will aid him in the selection of his courses.

Absences will be counted beginning with the first day of each semester.

The school reserves the right to withdraw any course offered in the catalog if enrollment is less than eight.

DROPPING COURSES

No student may drop or add a course of study after

registration day without the permission of the head of his division.

No add or drop slips should be requested after classes have been in session one week. If drop slips are secured after this date, which will be designated for each semester in the schedule for registration, a charge of one dollar for each change will be made. Students who drop a course after the date listed in the calendar will automatically receive a failing grade for the course.

WITHDRAWAL

A student who desires to withdraw from the school should obtain and execute the form for withdrawal from the President's Office. Students failing to do so will receive no credit for work done and cannot be given an honorable dismissal.

In the case of a student whose parents or guardians are responsible for his account, the school must be notified directly by the parent or guardian before the student will be allowed to leave the school.

ABSENCES

The school considers prompt attendance of all classes to be of primary importance. Deliberate cuts will have serious effects on a student's academic standing and on his chances of graduation, and may incur such additional penalties as are provided by the institution's regulations.

VISITORS

Visitors are welcome to Lee College. Students who wish to have overnight guests must obtain permission from dormitory supervisors. All such visitors must register at the office of the Accountant. No visitor shall spend more than two days on the campus without special permission. Prices for visitors will be as follows: Room, $1.00 per night; meals, 75 cents each.

ITEMIZED EXPENSES FOR EACH SEMESTER

(A school term consists of two semesters)

ALL STUDENTS PAY:

Religious Education and Junior College Divisions

Tuition	$ 95.00
*Matriculation fee	15.00
Student activity fee (includes admission to special school productions and artist series)	5.00

High School Division

Tuition	$ 85.00
*Matriculation fee	15.00
Student activity fee (includes admission to special school productions and artist series)	5.00

ALL DORMITORY STUDENTS PAY IN ADDITION TO ABOVE:

**Room and board	$162.00

OTHER EXPENSES, PAID WHEN APPLICABLE:

Electrical fee (for married resident students)	$10.00
***Late registration fee	5.00
Change in schedule after registration unless change is recommended by a responsible authority	1.00
Proficiency exams (for each hour's credit established by examination)	3.00
Radio fee	2.00
Diploma fee (all divisions)	5.00
Intrasemester examinations taken at irregular times	1.00
Semester examinations taken at irregular times	2.00
General Educational Development Test, service charge	2.00
G.E.D. Tests taken at other than scheduled time	5.00
Physical Education fee (required of all students taking Physical Education)	5.00
Extra transcripts (one given free)	1.00
Laboratory fee — Chemistry, Biology, and Physics (all division)	5.00
Home Economics I and II fee	2.50
Typing fee	5.00
Secretarial Practice fee	5.00
Manual Arts	5.00
Visual Aids (D.V.B.S.)	2.00
Yearbook Picture fee	1.75
Cap and gown	3.00

*Students attending only one semester are charged $17.50 in order to cover yearbook charge.
**Students are required to occupy dormitory rooms until they are filled, unless living with parents or close relative.
***Students registering other than at the scheduled time will be charged this fee.

INDIVIDUAL LESSONS IN MUSIC

Per Semester

Advanced—Piano, Organ
One one-half-hour lesson per week $27.50
Two one-half-hour lessons per week 45.00
Voice lessons not giving college credit, but giving Religious Education credit
One one-half-hour lesson per week 20.00
Two one-half-hour lessons per week 35.00
Piano and Instrumental lessons not giving college credit but giving Religious Education credit
One one-half-hour lesson per week 18.00
Two one-half-hour lessons per week 32.00

Private lessons are taught on the semester basis and not on an individual basis; i.e., students are charged for the semester instead of for each individual lesson. Therefore, students will not be allowed to make up private lessons missed due to school holidays or for other reasons that classroom courses do not meet. No student will be allowed to make up a private lesson that he misses for reasons other than dire emergencies unless make up fee is paid.

RENTAL FEES

All School Instruments

One hour per day per semester $5.00
Two hours per day per semester 8.00

SETTLEMENT OF ACCOUNTS

Students should be prepared to pay the semester's charges on the day of registration. Money may be remitted to the Bookkeeping Department in advance, if desired; this will facilitate the registration of the student on registration day. Students who are not able to

pay their accounts in full must make application for deferment of a portion of the account, and upon approval may subscribe to either of the following installment plans:

The First Plan provides for payment of tuition, matriculation fee, student activity fee, private lessons, post office box rent, all classroom and practice fees and one-fourth of the first semester's room and board on registration day. The unpaid balance on room and board shall be paid in three equal installments.

The Second Installment Plan provides for payment of matriculation fee, student activity fee, post office box rent, one-half of tuition and first month room and board on registration day. The balance of unpaid account shall be paid in four equal installments.

The school has a limited number of apartments for married couples. Rents on apartments are payable in advance. Rent for one month must be paid on day of occupancy and thereafter on the first day of each succeeding month of the term. Students may pay apartment rents for the entire semester on day of registration. Students who desire apartments should apply in advance for them in order to insure getting a place to live.

Only one dormitory will be open during the Christmas holidays. Students occupying apartments during the holidays will be charged regular rent.

ADJUSTMENT OF ACCOUNTS

No refund will be granted unless application is made within two weeks of any change in program or departure of the student. If a student withdraws during a semester and requests refund for advanced payments, the following rules will determine the amount refunded:

1. Room and board will be refunded in full amount unused to date of withdrawal.

2. Tuition and rental fees will be refunded on the following percentages: First through second week, 90 per cent; third through fourth week, 75 per cent; fifth through the sixth week, 50 per cent; seventh through

the ninth week, 25 per cent; NO REFUND AFTER THE NINTH WEEK.

3. NO REFUND ON MATRICULATION FEE.

Accounts with the school must be settled in full before a diploma or a transcript of credit is issued or a letter of honorable dismissal granted. SATISFACTORY FINANCIAL ARRANGEMENTS MUST BE MADE BEFORE FINAL EXAMINATIONS CAN BE TAKEN.

SPECIAL STUDENTS

Students who register for private lessons only will not be charged a matriculation fee. Special students who do not board at the school, and who register for a part-time course in any division, will be charged as follows:

In the High School Division there will be a charge of $25 per semester for each course of study. In the Religious Education and Junior College Divisions there will be a flat charge of $8.00 per semester hour. Special students must pay cash for the semester on day of registration.

No person who registers as a full-time student and is later permitted to drop enough courses to place him in the classification of a special student will be entitled to a refund or prorated tuition, unless the readjustment of his course of study is made on or before the date appearing in the school calendar as the last day in which a student may register.

Matriculation fee will not be refunded in any case.

Junior College

The establishment of a Junior College for the Church of God was prompted by the principles that higher education should be encouraged among its young people.

The preservation and improvement of the Church in the modern world depends on the full and unhampered development of all potential leadership resources.

The basic functional philosophy of the Junior College is to provide a general education designed to develop within its pupils such appreciations, understandings, abilities, and attitudes as are needed for responsible Christian living in the home and in the community.

Broadly understood, "responsible Christian living" includes not only social and personal adequacy, but also a sense of economic self-sufficiency, as well as intellectual and spiritual insight into the problems of human relations. It is hoped that with such insights the pupils may be enabled to make enlightened choices and thus better serve God and man.

For this reason the curricular offerings are designed to develop within each pupil:

1. An understanding of himself, his own mental and social life, also that of his associates, that he may gain insight into the motives and behavior of others.

2. An understanding of the nature and problems of organized society, past and present, and his relation to it.

3. An understanding of the world in which he lives, both organic and inorganic, in theory and practice.

4. An appreciation of enduring spiritual values in which he will become increasingly aware of Christianity as a vital part of life.

5. Vocational efficiency.

The work of this department is organized as the Lower Division, or freshman and sophomore years, of the four-year college. Most of the basic courses which

are required of all candidates for a degree are concentrated in these two years. It is so general in character that it affords effective training, but is preparatory to specialization in the Upper Division, or junior and senior years, of the four-year college. A student may elect courses during the freshman and sophomore years which will furnish a background for advanced work in the field in which he expects to choose his major study. This major should be selected by the beginning of the sophomore year. If the student plans his course of study according to the curricular recommended by the college, he will be better able to meet the Upper Division requirements as a candidate for the degree of Bachelor of Arts or Bachelor of Science.

ADMISSION REQUIREMENTS

Application

Students desiring to make application for the Junior College should complete the preliminary application blank at the end of this catalog, and mail to the President.

Admission by Certificate

A graduate of an accredited high school must have an official transcript sent directly from the office of the high school before an application will be accepted. Students will be granted admission to the college upon the receipt of fifteen units of work satisfactorily done.

High School subjects which may be offered for entrance:

CLASS A

	Maximum Units		Maximum Units
English	4	Performance	1
Foreign Language		Mathematics	
French	3	Algebra	2
German	3	Trigonometry	½
Latin	4	Plane Geometry	1
Greek	3	Solid Geometry	½
Spanish	3	Sociology	1
Music		Physiography	1
Appreciation	1	Physiology	1
Harmony	1	Zoology	1

Biology	1	Civics	1
Chemistry	1	Economics	1
General Science	1	History	4
Physics	1	Botany	1

CLASS B

	Maximum Units		Maximum Units
Agriculture	2	Home Economics	3
Arithmetic (Business	1	Shopwork	2
Business Subjects	3	Vocational Teachers Training	3
Drawing	2		
General Mathematics	1		

Unit: Represents thirty-six weeks' study in a subject in high school, classes meeting five times per week.

For entrance to the College of Liberal Arts, at least three of these units must be in English; one unit should be in Math., and enough electives from Group A to make 10 units. The other five units may be chosen in any of the subjects in either Group A or Group B.

Admission by Examination

Non-veterans who are not high school graduates but have been issued an equivalency diploma by a State Department of Education, will be considered for admission to the Freshman Class of the Junior College. (Further information concerning this equivalency diploma can be obtained from the State Department of Education in the respective states.)

Admission of Students with Advanced Standing

The Junior College will admit without examination students from other accredited colleges or universities provided they have been granted honorable dismissal. They must present an official transcript showing work done.

Except in special cases, a student who has failed in another institution and cannot remain in that institution will not be admitted to the Junior College.

Removal of entrance conditions must be accomplished by the end of the first year.

In general, Lee College follows the same policy in

accepting work from a school that is not a member of a regional association as followed by the state university of the state in which the school is located.

Admission of Veterans

Veterans who apply for admission to the College division of Lee College must meet the same requirements as non-veterans unless they enter on the basis of G.E.D. Tests. Full details on entering the college division by means of the G.E.D. Tests may be obtained from the registrar of Lee College.

MAXIMUM AND MINIMUM WORK

The number of semester hours of work required for completion of each year of the curriculum is established by the college. The normal load for a semester for all students is fifteen semester hours. Students with an established record of superior quality may take a maximum of nineteen hours, provided the application is properly approved at the time of registration. The minimum load to be classed as a full-time student is twelve hours. Students who are not doing satisfactory work because of their inability to carry a full schedule may be requested by a faculty advisor to drop one or more courses.

Requirements for graduation from the Junior College are a minimum of sixty semester hours and sixty quality point, or a minimum average grade of C. As a general rule, not more than sixty-two semester hours are accepted by a senior college.

SCHOLASTIC SYSTEM

The work of all students is graded by letters, which may be interpreted as follows:

A (Excellent)	3 quality points per semester hour
B (Good)	2 quality points per semester hour
C (Average)	1 quality point per semester hour
D (Passing)	0 quality points per semester hour
F (Failure)	0 quality points per semester hour
I (Incomplete)	Grade withheld because of prolonged illness, or other valid excuse.

WP (Withdrew) Passing or with permission
WF (Withdrew) Failing or after last date for dropping a course.

An incomplete must be removed within six weeks after the beginning of the next regular semester . . . otherwise it becomes a failure.

GUIDANCE PROGRAM

Upon being admitted to Junior College, each student is assigned to a member of the faculty, who acts as his faculty advisor. The advisor is to assist the student in selecting his subjects so as to secure a well-rounded course of study and also to help him understand the requirements for graduation. The responsibility for the selection of courses rests upon the student. It is very important that the student meet the requirements of his course in their proper order so that in his senior year he will be eligible for graduation. At the beginning of each semester the student is required to consult his advisor on his choice of subjects. During the semester he is urged to consult his advisor often.

A student who expects to continue his studies in a senior college is urged to acquaint himself with the requirements of the college which he expects to attend and to plan his program in accordance with the requirements of that college. The faculty advisor will be glad to assist the student in coordinating his program of studies with the senior college he expects to attend.

Lee College also administers Reading Tests, English Placement Tests, and Psychological Aptitude Tests to all College Freshmen. Interest Tests are also offered. These tests act as a basis for counseling students who need help in properly evaluating their abilities and interests.

REGISTRATION

Freshmen Period

This period will be devoted to registration, conferences with advisors, assignment to classes, and lectures of importance to new students.

Any student who registers late will be charged a service fee of five dollas.

Classes begin Friday, September 11, at 8 a.m. o'clock. Absences will be counted beginning with the first day the class meets.

No student may enter a class for credit after the date given in the school calendar, which is on pages 10 and 11 of this catalog.

GENERAL REGULATIONS

Conduct

Every student is expected to be a lady or a gentleman at all times; diligent in study; prompt and regular in attendance to classes, chape, church, examinations, and to all duties assigned him.

ABSENCES

All students are expected to attend all classes except in cases of emergency such as sickness of self or of a member of the immediate family. There are no cuts that a student may take without risk of serious after effects. A student may take without penalty as many unexcused cuts for each course as there are semester hours credit in the course. Provided there are no additional cuts, excused or unexcused, there will be no penalty. However, in case there are additional cuts, excused or unexcused, one quality point for each additional cut will be deducted from the permanent record. For example, a student taking a course carrying three semester hours of credit would not be penalized if he took three unexcused cuts during the semester; but if he had to take other cuts after he had taken three unexcused cuts, then each additional cut would result in one quality point deduction from the permanent record of the student until all unexcused cuts were taken into consideration. A shortage of quality points will keep an individual from graduating. CUTS ARE COUNTED AS DOUBLE TWO DAYS BEFORE AND TWO DAYS AFTER A HOLIDAY LISTED IN THE SCHOOL CALENDAR.

EXAMINATIONS

Regular examinations are held at the mid-semester and at the end of the semester. Periodic examinations may be given from time to time at the discretion of the instructor.

Change of Schedule and Dropping Courses

Students will be assigned to the courses according to the curriculum that they choose. As far as possible students will be allowed to elect certain courses as electives according to personal preference and needs. Once a student has registered for a course he will not be allowed to drop the course unless permission is first granted by the department head, registrar, or faculty advisor. There is a day set aside for necessary changes of schedule of the students where certain circumstances make a change necessary. There will be no charge for changes made at this time. Changes made later will necessitate the payment of a $1.00 change of schedule fee. Students will not be allowed to go to a class for awhile and then stop attending the class. Each unexcused cut beyond the allowable cuts (see Absences) will result in the loss of one quality point from the permanent record. BE SURE THAT YOU HAVE BEEN CLEARED THROUGH THE OFFICE OF THE REGISTRAR BEFORE YOU STOP ATTENDING A COURSE IN WHICH YOU ARE REGISTERED.

Poor Scholarship

A student who fails to pass fifty per cent of his work in any semester must apply to president for permission to register for any succeeding semester.

REQUIREMENTS FOR GRADUATION

Associate in Arts Degree

Students who have completed satisfactorily two full years of college work with a minimum of sixty hours credit and sixty quality points are awarded the degree

of Associate in Arts. In order to receive this degree, the candidate must meet the requirements of the department from which he graduates.

A. For the Liberal Arts Student

This curriculum is designed to afford the student a well-balanced cultural training. The requirements are proportionally distributed in the three general fields of the humanities, the social sciences, and the natural sciences. It provides the foundation of general knowledge for the student preparing for the liberal professions, such as law, journalism, fine arts, and theology. Even students who are preparing for a teaching career are advised to choose this curriculum in preference to the one outlined for the prospective teacher. Students enrolled in this course will be required to take at least fifty semester hours of basic courses. The remaining hours may be elected from music, art, and Bible, or other courses desired.

Freshmen	*Hours*	*Sophomore*	*Hours*
English 111, 112	6	English 211, 212	6
Foreign Language	6*	Foreign Language	6*
Bible 111, 112	6	Art and music	4
Science or Math.	6-8	Psychology 211, 212	6
Social Science	6	Elective (Basic hours)	8
Total	31-33	Total	30

The Science requirement may be satisfied by taking Chemistry, Biology, Mathematics, or Physics.

The Social Science requirement may be satisfied by the election of one of the following: Sociology 211-212; History 111-112, 211-212; Economics 211-212.

The electives in the sophomore year should be chosen for their contribution toward a well-rounded lower division program and for their value in preparation for the prospective upper division program.

Physical Education is required of all college students for graduation.

*Students planning to enter a teacher's college or other colleges that do not require a language may be exempt from the language requirement provided proper arrangements are made with the President or head of division. Those thus exempt will take 12 additional hours of basic courses.

B. Commerce Major

The college offers two curriculums in commerce. The course of study suggested for the terminal student is intended to prepare one for office or secretarial work upon graduation. This course is not advised for the student who plans to transfer to a four-year institution for a degree in commerce. The transfer student should take the suggested preparatory curriculum which prepares one for immediate employment also, but is less specialized in nature. The student is not compelled to choose between the two before the beginning of the sophomore year, since the two courses are so similar for freshmen.

Students who have had adequate preparation in the elementary principles of typewriting, shorthand, or bookkeeping in their high school work will be exempt from such elementary courses as would tend to duplicate any previous course work. Such students will take the intermediate courses for which their previous study has prepared them, and they will take the remaining hours required for graduation in a broad academic field.

Terminal Course in Commerce

FIRST YEAR

First Semester		Second Semester	
Course	*Sem. Hrs. Cr.*	*Course*	*Sem. Hrs. Cr.*
English 111	3	English 112	3
Typwriting 111	3	Typwriting 112	3
Shorthand 131	3	Shorthand 132	3
Mathematics 141	3	Mathematics 142	3
Bible 111	3	Bible 112	3
Orientation 101	1		
	16		15

SECOND YEAR

First Semester		Second Semester	
Course	*Sem. Hrs. Cr.*	*Course*	*Sem. Hrs. Cr.*
English 211	3	English 212	3
Typewriting 211 or 221	3	Typewriting 212 or 222	3
Shorthand 231	3	Shorthand 232	3
Accounting 241	3	Accounting 242	3
Economics 211	3	Economics 212	3
	15		15

Preparatory Course in Commerce

FIRST YEAR

First Semester		Second Semester	
Course	*Sem. Hrs. Cr.*	*Course*	*Sem. Hrs. Cr.*
English 111	3	English 112	3
Typewriting 111	3	Typewriting 112	3
Shorthand 131	3	Shorthand 132	3
Foreign Language	3	Foreign Language	3
Bible	3	Bible	3
Orientation 101	1		
	16		15

SECOND YEAR

First Semester		Second Semester	
Course	*Sem. Hrs. Cr.*	*Course*	*Sem. Hrs. Cr.*
English 211	3	English 212	3
Economics 211	3	Economics 212	3
Accounting 241	3	Accounting 242	3
Social Science or Psy.	3	Soc. Science or Psy.	3
Mathematics 141	3	Mathematics 142	3
	15		15

C. College Religious Education

The Junior College Division of Lee College has two distinct aims:

1. To give adequate preparatory work to the student who wishes to take a baccalaureate degree. Particular efforts are made to provide standard preparatory work in liberal arts and business administration.

2. To give terminal work for the student who does not plan to continue his formal training beyond junior college graduation. Terminal courses are offered in the fields of religion and office or secretarial work. The terminal course in religion is intended primarily for ministers. The objective is to give the young minister or prospective minister the fundamentals of ministerial training, plus some essentials in general and cultural aspects of a junior college education. The course is terminal in nature, and is not planned for the student who will transfer and do further work leading to a baccalaureate degree. The ministerial student who plans to continue his college work beyond the junior college level usually will find it more advisable to

choose the liberal arts curriculum and elect such religious courses as are permitted and as best fit his individual needs. Faculty advisors and administrators are always ready and most helpful in assisting the student in choosing the curriculum which best fits his needs in arranging his program of studies.

Requirements for entrance into the terminal course for ministers are the same as those for entrance into any other course of study in the Junior College Division and will be found on pages 42-44. Prospective ministers and religious workers who do not have a minimum of 15 high school units will enroll in the Religious Education Division where they will be required to spend three years, instead of two, in training, at the end of which they may receive the diploma from the Religious Education Division, provided such quantitative and qualitative requirements as are outlined for that division have been satisfactorily fulfilled. The quantitative and qualitative requirements for graduation from junior college terminal courses are the same as those set forth for graduation from preparatory courses, and graduates from terminal courses are awarded the standard junior college diploma.

The ministerial student enrolled in the terminal course in religion will follow the curriculum outlined. Permission for any variation from this program must be granted by the president or head of division of the college in advance of registration for the semester in which such variation occurs. Such variation will be permitted only in the case of demonstrated efficiency in the subject from which the student is exempt, or upon proof of previous academic training of adequate nature in such a field. The student who is exempt from any course will be assigned another course of similar nature in substitution.

Curriculum for College Level Ministerial Students

FIRST YEAR

First Semester		Second Semester	
Course	*Sem. Hrs. Cr.*	*Course*	*Sem. Hrs. Cr.*
English 111	3	English 112	3

Bible 111	3	Bible 112	3
Bible 121	3	Bible 122	3
Speech 111	3	Speech 112	3
History 121	3	History 142 ch.	3
Orientation	1		
	16		15

SECOND YEAR

First Semester		Second Semester	
Course	*Sem. Hrs. Cr.*	*Course*	*Sem. Hrs. Cr.*
English 211	3	English 212	3
Bible 221	3	Bible 222	3
Speech 231	2	Speech 232	2
Church Leadership 241	2	Church Leadership 242	2
Music and Hymnology 201	2	Music and Hymnology 202	2
Psychology or Sociology 211	3	Psychology or Sociology 212	3
	15		15

The Bible College is being reorganized and full details will be supplied on request by writing the President.

MUSIC OFFERED AT LEE COLLEGE

Good music has always been an important part of the Christian tradition. This one historical fact, even if there were no other reason, would be cause enough for the Music Department of Lee College to furnish opportunities for students to become acquainted with the finest type of sacred music, as well as other music in the classic field. Students who plan to become ministers are urged to acquaint themselves with the best of religious music so that they can use it in their future ministry. All students are encouraged to think of music as an integral part of the liberal education offered by Lee College.

One of the basic aspects of music appreciation involves an active participation in some form of musical activity; most students, regardless of their background, should elect to participate in a musical organization as a means of acquainting themselves with the best in musical literature, thereby increasing their appreciation of music.

DESCRIPTION OF COURSES

Everyday Art

101. ART
Everyday objects, such as clothing and dress accessories, buildings, interiors, and household objects are analyzed to develop good taste in everyday living. Three hours per week. Three semester hours credit one semester.

BUSINESS ADMINISTRATION

111. TYPEWRITING
A comprehensive study of the technique of "touch typing." A well-planned, carefully developed series of letter, figure, and word drills. A study of the various parts of the typewriter, and the care of the machine, as well as the manipulation of the different parts. Five hours per week. Three semester hours credit.

112. TYPEWRITING
Continuation of sentence drills; the development of additional skills, techniques, and the typing of letters. Prerequisite: Typewriting 111 or one year of high school typing. Five hours per week. Three semester hours credit.

131. SHORTHAND
A course in the basic principles of Gregg Shorthand introduced through lessons in reading shorthand plates, in writing shorthand forms, and drills from dictation. Special attention is given to fluency in reading and writing. Five hours per week. Three semester hours credit.

132. SHORTHAND
A continuation of Shorthand 131. Prerequisite: Shorthand 131 or one year in high school. Five hours per week. Three semester hours credit.

141. MATHEMATICS OF FINANCE
This course is given primarily for students of Commerce. It consists of a review of algebra, ratio, proportion and percentage, simple interest, discount, exponents and radicals, quadratic equations, binominal theorem and logarithms. Prere-

quisite: one year of high school algebra. Three hours per week. Three semester hours credit.

142. MATHEMATICS OF FINANCE
Continuation of 141. Special emphasis given to compound interest, annuities, life insurance, ordinary annuities, amortization and sinking funds, bonds and depreciation. Three hours per week. Three semester hours credit.

211. TYPEWRITING
Special emphasis given to speed and accuracy in continuous writing, mastery of tabulation, manuscript typing, and stenciling. Prerequisite: Typing 112 or two years of high school typing. Five hours per week. Three semester hours credit.

212. TYPEWRITING
Continuation of 211. Typing of reports, legal documents, rough drafts, and various office forms. Five hours per week. Three semester hours credit.

231. SHORTHAND
Dictation of new material at the rate of 60, 80, and 100 words a minute for a continuous interval of time. A reasonable reading and transcription rate with a mailable transcript is required; lectures and sermons submitted in manuscript form are required. Prerequisite: Shorthand 132, or two years of high school shorthand. Five hours per week. Three semester hours credit.

232. SHORTHAND
Continuation of 231. Dictation is given on new material at the rate of 100 and 120 words per minute for a continuous period of time. Higher rates may also be emphasized for shorter periods of time. Five hours per week. Three semester hours credit.

241. ACCOUNTING
Elementary accounting. A basic course in bookkeeping and accounting theory, requiring no previous knowledge of bookkeeping. Two lectures and two hours laboratory. Three semester hours credit.

242. ACCOUNTING
A continuation of the basic principles of accounting for proprietorship, purchases, sales, fixed assets and deferred charges, negotiable instruments,

taxes, and a practice set for a wholesale merchant. Prerequisite: Accounting 221. Two lectures and two hours laboratory. Three semester hours credit.

221. SECRETARIAL PRACTICE
This course covers the general problems of a secretary including personality improvements, use of office forms and supplies, filing, handling mail and shipments, telegraphic service, editorial duties, legal principles, office machines, and personal work of the employer. Prerequisite: Business Administration 132. Five hours per week. Three semester hours credit.

222. SECRETARIAL PRACTICE
Business English and a shorthand speed course in business letters and speech material. Three hours per week. Three semester hours credit.

ECONOMICS

211. PRINCIPLES OF ECONOMICS
A study of the principles and problems associated with the production, exchange, and use of wealth. Three hours per week. Three semester hours credit.

212. PRINCIPLES OF ECONOMICS
A continuation of Economics 211. Three hours per week. Three semester hours credit.

EDUCATION

111. ORIENTATION IN EDUCATION
A general survey of the field of education for the prospective teacher. It aims to orient the student in the field of teaching by a consideration of the objectives, functions, needs, and opportunities of the school in a modern democratic society. Special emphasis is given to the compensations and demands of the teaching profession. Two hours per week. Two semester hours credit. Offered both semesters.

CHRISTIAN EDUCATION

201. AUDIO-VISUAL AIDS
Presentation, demonstration, and discussion of various types of audio-visual devices, with experience in producing some practical materials and operation of projectors. Two hours per week. Two semester hours credit.

202. DAILY VACATION BIBLE SCHOOL
A study of all phases of the vacation church school with demonstrations, survey of available materials, and production of various handicrafts. Two hours per week. Two semester hours credit.

ENGLISH

99. REMEDIAL ENGLISH
This is a non-credit course in grammar and good usage of English for freshmen who are found by a placement test to be deficient in this subject. Every effort is made to teach the student to write and speak correctly and forcibly, and to read understandingly. Theme writing and parallel reading are required. Two hours per week.

111. ENGLISH COMPOSITION
A review of grammar and punctuation and a study of the fundamentals of composition. Students are introduced to various types of literature and given opportunity to express themselves in original writings. Three hours per week. Three semester hours credit.

112. ENGLISH COMPOSITION
A continuation of 111, with special emphasis on original writings. Three hours per week. Three semester hours credit.

211. THE LITERATURE OF ENGLAND
A survey course from 449-1784. The course includes the historical background for English literature, the biographies and works of the leading authors of this period, and collateral research reports. Prerequisite: English 111-112. Three hours per week. Three semester hours credit.

212. THE LITERATURE OF ENGLAND
A continuation of 211, for the period 1760-1832. A study of versification, including stanza forms, types of sonnets, and scansion. Collateral reports. Prerequisite: English 111-112. Three hours per week. Three semester hours credit.

222. SURVEY OF AMERICAN LITERATURE
A brief survey of American writers from the colonial period to the present day. A brief introduction is given to the work of Edwards, Franklin, Freneau, Irving, Bryant, Emerson, Thoreau, Hawthorne, Whittier, Lowell, Poe, Melville, Longfellow, Holmes, Whitman, Lanier, Dickinson, Twain, Riley, Markham, Robinson, and Frost. Some attention will be given to the literary contributions of political leaders and political thought of the various periods. Prerequisite: English 111, 112. Three hours per week. Three semester hours credit.

GEOGRAPHY

211. INTRODUCTION TO GEOGRAPHY
The aim of this course is to explain why man has settled the earth in the way it is settled, what makes one particular region of the world different from the others, and what things the various regions of the world have in common. Consideration is given to all the important vegetation areas of the world. Three hours per week. Three semester hours credit first semester.

212. ECONOMIC GEOGRAPHY
Prerequisite: Geography 211. Economic geography deals with the occupations of hunting, fishing, grazing, forest industries, mining, agriculture, manufacturing, transportation, and trade. An attempt is made to explain why some regions of the world are prominent in the production and exportation of various articles and why others are significant in the importation and utilization of these articles. Special emphasis is given to the agricultural and manufactural aspect of economic geography. Three hours per week. Three semester hours credit second semester.

HISTORY

111. SURVEY OF CIVILIZATION
(PRELITERARY TIME-1500)
A general survey course of the economic, religious, cultural, and political background of civilization. Emphasis is placed upon major movements and institutions in order to give the student a background for other studies and for the interpretation of the rapidly changing world conditions. Three hours per week. Three semester hours credit.

112. SURVEY OF CIVILIZATION
(1500-PRESENT)
A continuation of History 111. Three hours per week. Three semester hours credit.

211. AMERICAN HISTORY
A history of the American people and their relationship to the world, with special emphasis upon the United States and its development down to the Civil War. Three hours per week. Three semester hours credit.

212. AMERICAN HISTORY
A continuation of History 211, from the Civil War down to the present time. Three hours per week. Three semester hours credit.

222. RECENT WORLD HISTORY
A survey of the world in the twentieth century, with special reference to events leading up to Word War II and to affairs relative to post World War II. Two hours per week. Two semester hours credit.

121. ANCIENT HISTORY
A brief survey of the ancient civilizations of Egypt, Babylon, Assyria, Persia, Greece, and Rome. Three hours per week. Three semester hours credit.

HOME ECONOMICS

101, 102. ELEMENTARY CLOTHING CONSTRUCTION, TEXTILES
Fundamental principles of selection and construc-

tion applied to garments using cotton, linen, and various fabrics. Study and use of commercial patterns. Principles of fitting. Use and care of sewing machine. Emphasis is placed on personal grooming, basic textile study, selection of appropriate clothing, clothing costs, commodity study of articles included in the wardrobe, and care of clothing. Three hours per week. Three semester hours credit each semester.

111. FOODS AND NUTRITION
A basic study of the principles of food preparation and selection with an introduction to the planning and serving of meals. One recitation, two laboratory periods per week. Three semester hours credit one semester.

LANGUAGES

MODERN LANGUAGE

French

111, 112. ELEMENTARY FRENCH
A course for beginners in easy written and spoken French. Thorough drill and practice. Three hours per week. Three semester hours credit each semester.

211, 212. INTERMEDIATE FRENCH
A review of grammar, reading of short stories and selections from the Bible in French. Three hours per week. Three semester hours credit each semester.

German

111. ELEMENTARY GERMAN
A course for beginners, with careful drill in pronunciation and sentence structure. Some easy reading, including selections from the Bible in German. Three hours per week. Three semester hours credit.

112. ELEMENTARY GERMAN
A continuation of German 111. Three hours per week. Three semester hours credit.

211. INTERMEDIATE GERMAN
Grammar review. The reading of German stories, plays, and the memorizing of some German poems. The use of longer selections from the Bible. Three hours per week. Three semester hours credit.

212. INTERMEDIATE GERMAN
A continuation of German 211, with more conversation. Three hours per week. Three semester hours credit.

Spanish

111. ELEMENTARY SPANISH
Intensive study of Spanish grammar and syntax, frequent written work, class drill in conversation and pronunciation, reading with oral discussion, dictation. Three hours per week. Three semester hours credit.

112. ELEMENTARY SPANISH
Continuation of Spanish 111, with special emphasis on reading of short stories, grammar and conversation. Three hours per week. Three semester hours credit.

211. INTERMEDIATE SPANISH
Reading and composition. Reading in prose with reports written in Spanish. Dictation. Three hours per week. Three semester hours credit.

212. INTERMEDIATE SPANISH
Continuation of 211. Review of grammar. Three hours per week. Three semester hours credit.

MATHEMATICS

101. GENERAL MATHEMATICS
This course is designed to develop the student's appreciation of mathematics by a brief study of the development of the subject from its early stages through to the perfection of our present number system. Emphasis is placed on mathematics as a way of thinking. The course also of-

fers a review in the fundamental operations, fractions, decimals, percentage, and the logic of geometry and algebra. Three hours per week. Three semester hours credit.

102. CONSUMER MATHEMATICS
This course includes a unit on statistics, better buymanship, consumer credit, budgets, investments, insurance, and taxation. Three hours per week. Three semester hours credit.

111. INTRODUCTION TO COLLEGE ALGEBRA
Elementary topics, factoring, fractions, rectangular coordinates and graphs, exponents, radicals, linear equations, quadratics and functions. Prerequisites: One year of high school algebra and plane geometry. Three hours per week. Three semester hours credit.

112. COLLEGE ALGEBRA
Ratio, proportion, progressions, binominal theorem, theory of equations, functions and variables, inequalities, partial fractions, and determinants. Prerequisites: Math. 111 or advanced algebra in high school. Three hours per week. Three semester hours credit.

121. PLANE TRIGONOMETRY
Functions of angles, formulas, identities, solution of right and oblique trangles. Prerequisites: Plane geometry and Math. 111, or advanced algebra in high school. Three hours per week. Three semester hours credit.

141. BUSINESS MATHEMATICS
This course is given primarily for students of Commerce. It consists of a review of addition, subtraction, multiplication, division, fractions, aliquot parts, and percentage. Other common business topics as pay rolls, trade and cash discount, profit and loss, marked price, and commission and brokerage are studied. Three hours per week. Three semester hours credit.

142. BUSINESS MATHEMATICS
Continuation of 141. Special emphasis is given to compound interest, bank discount, installment buying, fire insurance, stocks, bonds, graphs, de-

preciation and taxes. Three hours per week. Three semester hours credit.

MUSIC

Music Courses

101. MIXED CHORUS
Training and practice in singing and musical performance in groups. Admission on approval of the instructor in charge. One semester hour credit.

102. MIXED CHORUS
A continuation of Music 101. One semester hour credit.

103. BAND
Training and practice in the techniques of band music. Open to those who play band instruments. One semester hour credit.

104. BAND
A continuation of Music 103. One semester hour credit.

105, 106. GIRLS CHOIR
Select group of voices. Training in the field of anthem and hymn singing. Admission only by approval of instructor. Two hours per week. One semester hour credit each semester.

111, 112. MUSIC HISTORY AND APPRECIATION
A course designed to foster a love for, and an understanding of, music through the study of the various periods of development from the earliest times to the present day, and to establish a foundation in the enjoyment and appreciation of good music. Special attention is given to the art, structure, and esthetic principles of the best music of all times, to the placement of music in art and life during each period and the influences of the period upon the composers and their music. The text is supplemented by concerts of recorded music and lectures. Two hours per week. Two semester hours credit each semester.

131. HARMONY
Scales, intervals, four-part exercises with prin-

cipal and secondary triads and their inversions, dominant seventh chords, melodies and figured basses. Three hours per week. Three semester hours credit.

132. HARMONY
Modulations to closely related keys dominant ninths, secondary seventh chords. Three hours per week. Three semester hours credit.

141. THEORY OF MUSIC
A course designed and offered for the development of the general musical ability of college students. Principles of music and conducting, as well as sight singing and melodic dictation, are included in this course. Three hours per week. Three semester hours credit.

142. THEORY OF MUSIC
Continuation of Music 141. Three hours per week. Three semester hours credit.

ORIENTATION

101. GENERAL ORIENTATION
A course designed to acquaint the student with college life and its program. One hour per week. One semester hour credit.

PHYSICAL EDUCATION

101. INTRODUCTION TO PHYSICAL EDUCATION
It is the aim of this course to acquaint the student with the history, development, aims, objectives, and principles of physical education, showing the way in which physical education is organized on various other fields of study. Two hours per week. Two semester hours credit.

102. COMMUNITY HEALTH
This course contains material of health as related to the whole community, such as sanitation of the water supply, occupational health hazards, food control, health agencies and their work, and a study of most major communicable and infectious diseases. Two hours per week. Two semester hours credit.

PSYCHOLOGY

211. GENERAL PSYCHOLOGY
A study of the fundamental principles of human activities, including the aims and methods of psychology, the relative contributions of heredity and environment to intelligence and individual differences, the orgin and development of the individual; his emotions, motives, personality; the study of learning, memory, observation and thinking. Three hours per week. Three semester hours credit.

212. PSYCHOLOGY OF PERSONAL ADJUSTMENT
A continuation of Psychology 211 and an introduction to mental hygiene. Principles and techniques of mental health are studied with the objective of teaching the student how to apply the principles of mental health in attaining emotional health and stability. Emphasis is placed on the necessity of developing a philosophy of life and mental attitude that foster emotional adjustment. Minor and major emotional disorders are examined to facilitate the understanding of the varied implications of emotional problems as far as mental health is concerned. Three hours per week. Three semester hours credit.

RELIGION

111. BIBLE INTRODUCTION
A study of the development of the Bible, its translations and historical background. Particular emphasis will be laid upon the main themes of the various books and their spiritual and devotional value to our own day. This course deals primarily with the Old Testament, with some attention to Jewish history in the period between the Testaments down to the birth of Christ. Three hours per week. Three semester hours credit.

112. BIBLE INTRODUCTION
A continuation of Religion 111 with primary emphasis on the New Testament. Considerable attention is given to the Gospels and the life and

teachings of Jesus and to the early developmental period of the Christian Church. Three hours per week. Three semester hours credit.

121. BASIC DOCTRINES OF THE CHRISTIAN FAITH
A systematic study and analysis of the basic concepts of the Christian religion. Three hours per week. Three semester hours credit.

122. BASIC DOCTRINES OF THE CHRISTIAN FAITH
A continuation of 121. Three hours per week. Three semester hours credit.

142. HISTORY OF CHRISTIANITY
A survey of the history of the Christian Church from the Apostolic Age to the present. Particular attention is given to the lives and theological thinking of the great Christian leaders of the areas. Three hours per week. Three semester hours credit.

221. THE NEW TESTAMENT EPISTLES
An analytic and theological study of the New Testament Epistles, with special attention given to the Epistles of St. Paul. Three hours per week. Three semester hours credit.

222. THE NEW TESTAMENT EPISTLES
A continuation of Religion 221. Three hours per week. Three semester hours credit.

231. SERMON PREPARATION AND DELIVERY
A practical course in homiletics, with actual practice in the preparation, arrangements, and delivery of sermons. Considerable attention is given to style of the great preachers of various ages and broad reading in the homiletical fields is expected of each student. Two hours per week. Two semester hours credit.

232. SERMON PREPARATION AND DELIVERY
A continuation of 231. Two hours per week. Two semester hours credit.

241. CHURCH AND GROUP LEADERSHIP
The various problems of the pastor in the leadership of his congregation are discussed. The social and community responsibilities of the minister

and how he may meet these responsibilities, as well as responsibilities to his church, are part of the content of course material. The leadership of formal and informal groups, principles of parliamentary law, committee work, etc. Two hours per week. Two semester hours credit.

242. CHURCH AND GROUP LEADERSHIP
A continued study of plants and animals. Special semester hours credit.

SCIENCES

Astronomy

131. GENERAL ASTRONOMY
A study of plants and animals. Emphasis on morthe Milky Way, and galaxies. Also, much attention will be devoted to navigation and climate. Observation of the heavenly bodies will be made. Three hours per week. Three semester hours credit.

132. GENERAL ASTRONOMY
A continuation of Astronomy 132. Three hours per week. Three semester hours credit.

Biology

111. GENERAL BIOLOGY
A study of plants and animals. Emphasis on morphology, physiology, and classification of plants and animals. Laboratory practice four hours a week, lecture two hours. Four semester hours credit.

112. GENERAL BIOLOGY
A continued study of plants and animals. Special attention to organs, systems, and their functions. A study of biological principles and theories included. Laboratory practice four hours a week, lecture two hours. Four semester hours credit.

Chemistry

111, 112. GENERAL CHEMISTRY
Two lectures, one recitation, one lab period for the entire year. Last third of year devoted to qualitative analysis. Four hours credit each semester.

Physics

111. INTRODUCTORY PHYSICS
A survey of the field of physics and its relation to other fields of knowledge, followed by a study of the natural laws involved in physical phenomena. Natural laws are fully demonstrated by experiments and numerous applications are taken from everyday experiences. Particular attention is given to the fields of mechanics and heat, and electricity and magnetism. Two hours lecture, one laboratory period. Three semester hours credit.

112. INTRODUCTORY PHYSICS
A continuation of introductory physics with a further study of the natural laws of the physical universe. Special attention is given to fields of sound and light. Two hours lecture, one laboratory period. Three semester hours credit.

SOCIOLOGY

201. MARRIAGE AND THE FAMILY
An introductory study of marriage and early marital adjustments, based upon the assumption that successful marriage and family life is of significant personal and social value, the achievement of which may be aided by study and preparation. Family preparation for marriage; marriage and early marital adjustment; parenthood and family crises and ways of meeting them. Three hours per week. Three semester hours credit one semester.

211. GENERAL SOCIOLOGY
Introduces the student to the sociological concepts, including the history and development of culture and the organization of modern society. Three hours per week. Three semester hours credit.

212. SOCIAL PROBLEMS
Deals with personality and society disorganizations, including juvenile delinquency, poverty, feeble-mindedness, and abnormality. Three hours per week. Three semester hours credit.

SPEECH

111. FUNDAMENTALS OF SPEECH
A beginner's course in basic principles of speech directed toward the establishment of habits of good speech. Attention to the technique of voice production; coordination of body and mind through posture, movement, and gesture; pronunciation and articulation. Three hours per week. Three semester hours credit.

112. PUBLIC SPEAKING
A course in platform theory and practice for those who wish to develop fundamental skill in direct public address. Speech composition is studied and various types of short speeches will be prepared and delivered. Three hours per week. Three semester hours credit.

211. DICTION
This course embraces a study of word meanings, usage, their clear and distinct utterance. It has two objectives: To improve articulation and pronunciation, and to build a larger and more useful vocabulary. Two hours per week. Two semester hours credit.

222. INTERPRETATIVE READING
A study of, and oral interpretation of, various types of literature. Emphasis is given to the techniques of impression and expression. This course is designed to develop the student's faculties of appreciation and to supplement his study of platform speaking. Prerequisites: Speech 111, 112. Three hours per week. Three semester hours credit.

231. DRAMATICS
This course is planned to meet the needs of the amateur producer in school and community. Fundamental principles of acting are included; such as training in voice, pantomime, and impersonations. This course also provides a practical knowledge of stagecraft, scene-building, scene painting, lighting, costuming, and make-up. The course is completed with actual rehearsals which give practice in both acting and directing. Prerequi-

sites: Speech 111, 112 or consent of instructor. Three hours per week. Three semester hours credit.

232. DRAMATICS
A continuation of Speech 231. Three hours per week. Three semester hours credit.

Division of Religious Education

PURPOSE

The Division of Religious Education attempts to give the student of religion the most wholesome of spiritual and intellectual development, to help him construct a practical, moral philosophy, to build his faith upon a deeper understanding of religious truths, and to install within him a greater appreciation of the highest values of a life of service to God and man. It purposes to take students where they are and help them advance as far as possible.

ADMISSION REQUIREMENTS

Students who have the basic skills of reading and writing are taken where they are and placed in appropriate classes. We expect high school graduates to enroll in the Junior College course in religion. Students who are high school graduates, or who are eighteen years of age and who have the basic skills of reading and writing, will be considered for admission.

SPECIAL NOTICE TO HIGH SCHOOL GRADUATES

The high school graduate who desires to prepare himself for the Christian ministry should consult pages 50-52 of this catalog for detailed information on the college course in religion. This course is designed for the high school graduate who has only a limited time to prepare himself for the ministry. It covers essentially the same areas as covered by the ministerial course described below; however, since high school graduates have already completed elementary educational requirements, they are not required to repeat such ele-

mentary requirements as spelling, elementary grammar, etc., but are allowed to pursue work of a more advanced level and consequently cover more in a shorter period of time. BOTH THE COLLEGE COURSE AND THE RELIGIOUS EDUCATION MINISTERIAL COURSES ARE FOR PROSPECTIVE MINISTERS. An attempt is made to take the individual at his educational level and give him the course from which he is likely to profit most. If you do not understand which course you should enter, contact the president or head of division for further information.

APPLICATION

Students desiring to make application for admission to the Religious Education Division of Lee College should write to the president requesting an application form.

All application blanks must be on file in the Registrar's office one month prior to registration day.

Veterans who have not completed high school must be present on date specified in the calendar for General Education Development Tests.

REGISTRATION

Each freshman student is assigned a faculty advisor with whom he must confer before final registration. Upperclassmen are allowed to make their own choice of faculty advisor.

HIGH SCHOOL CURRICULA

For those students who need and desire work in high school, Lee College maintains an accredited high school division open to students of religion and to other special students. All ministerial students should have, or acquire, a high school education.

GRADING SYSTEM

A (95 to 100)	3 quality points per semester hour
B (86 to 94)	2 quality points per semester hour

C (77 to 85)	1 quality point per semester hour
D (70 to 76)	0 quality point per semester hour
F (below 70)	Failure
I (Incomplete)	Grade withheld because of prolonged illness, or other valid excuse.
WP (Withdrew)	Passing or with permission
WF (Withdrew)	Failing or after last date for dropping course

An incomplete must be removed within six weeks after the beginning of the next regular semester . . . otherwise it becomes a failure.

DEPARTMENTAL DIVISION

With specialization as an aim, Religious Education Division is organized into two courses; namely, Missions Course and Ministerial Course. Each division, with its aims and regulations, is descrbed below.

MISSIONS COURSE

The Missions Course is designed to prepare and qualify the student of missions for the work of a missionary.

Requirements for Admission

Students must meet the general requirements as set forth for all Religious Education students.

Load Limits

The minimum load of semester hours for any student in the Missions Division is 12 hours. The maximum load is 19 hours.

Absences

All students are expected to attend all classes except in cases of emergency such as sickness of self or of a member of the immediate family. There are no cuts that a student may take without risk of serious after

effects. A student may take without penalty as many unexcused cuts for each course as there are semester hours credit in the course. Provided there are no additional cuts, excused or unexcused, there will be no penalty. However, in case there are additional cuts, excused or unexcused, one quality point for each additional cut will be deducted from the permanent record. For example, a student taking a course carrying three semester hours of credit would not be penalized if he took three unexcused cuts during the semester; but if he had to take other cuts after he had taken three unexcused cuts, then each additional cut would result in one quality point deduction from the permanent record of the student, until all unexcused cuts were taken into consideration. A shortage of quality points will keep an individual from graduating. CUTS ARE COUNTED AS DOUBLE TWO DAYS BEFORE AND TWO DAYS AFTER A HOLIDAY LISTED IN THE SCHOOL CALENDAR.

Change of Schedule and Dropping Courses

Students will be assigned to the courses according to the curriculum that they choose. As far as possible students will be allowed to elect certain courses as electives according to personal preference and needs. Once a student has registered for a course he will not be allowed to drop the course unless permission is first granted by the president and head of the division. There is a day set aside for necessary changes of schedule of the students where certain circumstances make a change necessary. There will be no charge for changes made at this time. Changes made later will necessitate the payment of a $2.00 change of schedule fee. Students will not be allowed to go to a class for a while and then stop attending the class. Each unexcused cut beyond the allowable cuts (see Absences) will result in the loss of one quality point from the permanent record. BE SURE THAT YOU HAVE BEEN CLEARED THROUGH THE OFFICE OF THE REGISTRAR BEFORE YOU STOP ATTENDING A COURSE IN WHICH YOU ARE REGISTERED.

General Requirements for Graduation

No student will be permitted to graduate from the Religious Education Division who has not demonstrated the ability to write and speak good English. Any student found deficient in the fundamentals of good reading, writing, spelling, and language usages will be assigned such subjects as the academic administration of his division deems necessary and will not be permitted to graduate until he has corrected his deficiencies.

An average of 15 semester hours per semester, or a total of 90 hours and 90 quality points during the three-year course, is required for graduation.

The total of 90 semester hours shall consist of 74 hours of required subjects and 16 hours of electives.

Diploma

For 90 semester hours of required and elective work satisfactorily completed and 90 quality points, the student is given a diploma showing completion of the course.

MINISTERIAL COURSE

The Ministerial Division is designed to prepare the ministerial student for a practical, spiritual, and intelligent ministry.

Requirements for Admission

Students must meet the general requirements as set forth for all Religious Education students.

SCHEDULE OF COURSES

Missions Course

FIRST YEAR
(Required)

First Semester		Second Semester	
Course	*Sem. Hrs. Cr.*	*Course*	*Sem. Hrs. Cr.*
Grammar I	3	Grammar I	3
World Religions	2	Old Testament Narrative	3

Old Testament Narrative	3	Gospels and Theory and Sight Singing	3
Gospels and Theory and Sight Singing	3	Spelling	3
Spelling	3	**(Electives)**	
Modern Cults	2	Christian Education	3
Theory	3	Poetical Books (1 Sem.)	3
Christian Education	3		

SECOND YEAR
(Required)

First Semester		Second Semester	
Course	*Sem. Hrs. Cr.*	*Course*	*Sem. Hrs. Cr.*
Progressive Missions	3	Progressive Missions	3
Church History	3	Church History	3
Epistles	3	Epistles	3
Christian Education	3	Christian Education	3
Grammar II	3	Grammar II	3
		(Electives)	
Personal Evangelism	3	Speech	3
Speech	3	Doctrine	3
Theory	2	Theory	2

THIRD YEAR
(Required)

First Semester		Second Semester	
Course	*Sem. Hrs. Cr.*	*Course*	*Sem. Hrs. Cr.*
Missionary Methods	2	Christian Evidence (1 Sem.)	3
Bible Atlas (1 Sem.)	3	Foreign Language	3
Foreign Language	3		
Missionary Lands	2		

Ministerial Course

FIRST YEAR
(Required)

First Semester		Second Semester	
Course	*Sem. Hrs. Cr.*	*Course*	*Sem. Hrs. Cr.*
Old Testament Narrative	3	Old Testament Narrative	3
Gospels and Theory and Sight Singing	3	Gospels and Theory and Sight Singing	3
Grammar I	3	Grammar I	3
Spelling	3	Spelling	3
Speech	3	Speech	3
		(Electives)	
Poetical Books (1 Sem.)	3	Modern Cults	2
Christian Education	3	Christian Education	3
Pentecostal Truths and Practices	3	Music	2

SECOND YEAR
(Required)

First Semester		Second Semester	
Course	*Sem. Hrs. Cr.*	*Course*	*Sem. Hrs. Cr.*
Homiletics	3	Homiletics	3

Epistles	3	Epistles	3
Doctrine	3	Doctrine	3
Personal Evangelism (1 Sem.)	3	Parliamentary Law and Church Polity	3
Grammar II	3	Grammar II	3

THIRD YEAR
(Required)

First Semester		Second Semester	
Course	*Sem. Hrs. Cr.*	*Course*	*Sem. Hrs. Cr.*
Christian Evidence (1 Sem.)	3	Pastoral Theology	3
Church History	3	Bible Atlas	3
Pastoral Theology	3	Church History	3
Missions	3	Missions	3
Bible Atlas	3		

DESCRIPTION OF COURSES OFFERED IN THE DIVISION OF RELIGIOUS EDUCATION

First Year
(Freshman)

GOSPELS—Three hours per week
Three hours credit each semester. A study of the life and teachings of Christ according to the harmony of the Gospels.

GRAMMAR I—Five hours per week
Three hours credit each semester. A study of the basic grammar of the English language with special emphasis on good sentence construction. Required of all students who have not completed high school except those whose knowledge of grammar has prepared them for work in Grammar II.

MODERN CULTS—Two hours per week
Two hours credit second semester. A study of modern religious beliefs of America which are contrary to orthodox principles of Christianity.

OLD TESTAMENT NARRATIVE—Five hours per week
Three hours credit each semester. Prerequisite to all Old Testament studies. A study of the histori-

cal narrative of the first seventeen books of the Old Testament—Genesis through Esther.

POETICAL BOOKS—Five hours per week
Three hours credit one semester. A study of Job, Psalms, Proverbs, Ecclesiastes, and the Song of Solomon.

WORLD RELIGIONS
Two hours credit first semester. A study of the origin and development of the most outstanding religions of the world. Required for missionaries.

SPELLING
A study of the diacritical markings and pronunciation as given in self-pronouncing Bibles and the dictionary. Emphasis will be placed on word formation and spelling. Five hours per week both semesters. Three semester hours credit each semester.

DEVELOPMENTAL READING
Two hours credit each semester. A reading course designed to meet the needs of any student who is deficient in one or more of the reading skills.

SPEECH—Five hours per week
Three hours credit each semester. A study of the fundamentals of public speaking.

THEORY OF MUSIC
A study of the fundamental principles of music, sight singing, and ear training and conducting. Two hours per week recitation, and two hours per week in conducting. Three hours credit each semester.

MIXED CHORUS
One hour credit each semester. Training and practice in singing and musical performance in groups. Admission on approval of the instructor in charge.

BAND
One hour credit each semester. Training and practice in the techniques of band music. Open to those who play band instruments.

CHRISTIAN EDUCATION—Five hours per week
Three hours credit each semester. First semester —an introductory study of child behavior. Second

semester—a study of materials and methods used in the Sunday Schools, Daily Vacation Bible Schools, etc.

Second Year (Junior)

DOCTRINE—Five hours per week
Three hours credit each semester. A systematic analysis of the basic doctrines of the Christian religion.

EPISTLES—Five hours per week
Three hours credit each semester. Complementary to Doctrine. An expository analysis of the Pauline and General Epistles.

GRAMMAR II—Five hours per week
Three hours credit each semester. A continuation of Grammar I, with a more intensive and thorough application of principles of good English. Required for all students who have not completed high school.

HOMILETICS—Five hours per week
Three hours credit each semester. A study of the science of preaching. Considerable attention is given to outline forms of sermons and public addresses. The student is required to read widely in the sermons and homiletical works of the great preachers.

LIVES OF MISSIONARIES
Three hours credit one semester. A study of the experiences of the world's greatest missionaries. Required for missionaries.

PARLIAMENTARY LAW—Five hours per week
Three hours credit one semester. A study of how to formally transact business in assemblies.

PERSONAL EVANGELISM—Five hours per week
Three hours credit each semester. A study of individual methods of approach in gospel work for personal workers and missionaries.

PROGRESSIVE MISSIONS
Three hours credit each semester. A history of Christian missions from the organization of the

Christian church to the present. It also includes history of Church of God missions.

THE PROPHETS—Five hours per week
A historical analysis and prophetic evaluation of the Hebrew prophets and Revelation. Three hours credit one semester.

SIGHT SINGING
Three hours credit each semester. Designed for those who have had at least one year of theory. First semester—sight singing. A course in ear training and note reading. A practical course designed to enable one to sing new songs at sight. Second semester—harmony, scales, intervals, four-part exercises with principal and secondary triads and their inversions, dominant seventh chord, melodies, and figured basses.

AUTO-VISUAL AIDS—Five hours per week
Three hours credit first semester. Presentation, demonstration, and discussion of various types of audio-visual devices, with experience in producing some practical materials and operation of projectors.

DAILY VACATION BIBLE SCHOOL—Five hours per week
Three hours credit second semester. A study of all phases of the vacation church school with demonstrations, survey of available materials, and production of various handicrafts.

Third Year
(Senior)

BIBLE ATLAS—Five hours per week
Three hours credit each semester. A study of the history and geography of Bible lands.

CHRISTIAN EVIDENCE—Five hours per week
Three hours credit one semester. A study of the scientific proof of the divine authority of the Christian religion. A history of the Christian church from the days of the apostles to the present.

CHURCH HISTORY—Five hours per week
Three hours credit each semester.

MISSIONARY LANDS

Two hours credit. A study of the lands of the world where missionaries have traveled and of those where missionaries are greatly needed.

MISSIONARY METHODS

Two hours credit. A study of the psychology of missionary endeavor, with emphsis on the proper manner of approaching the heathen with the gospel.

PASTORAL THEOLOGY—Five hours per week

Three hours credit each semester. A lecture course on the minister's problems in social, civic, and religious life.

Academy

PURPOSE

The purpose of the academy is twofold. First, it is to offer four years of high school training in a Christian environment. Boys and girls of this age need sympathetic teachers who understand them and who know how to guide them in making right decision. Close association with students in the College and Division of Religious Education serves as an inspiring influence. Second, it is to give opportunity to mature students who have not had the advantage of a high school education. These students appreciate the opportunity of completing their high school education where there are others of their own age and teachers who understand their problems.

ACCREDITATION

The work done in the academy is accredited by the Tennessee Department of Education, and by the Southern Association of Colleges and Secondary Schools. All credits are transferable.

ADMISSION

Students desiring admission should make application in advance. An official transcript from the last school attended, together with a certificate of honorable dismissal from the school last attended, must be filed in the office of the Registrar before application for admission can be accepted. This transcript must be sent directly from the office of the last school attended.

Satisfactory completion of standard eighth-grade work is required for admission to the lowest class of the academy. For entrance to higher classes, classification is as follows. A transcript showing:

1. A minimum of three units entitles a pupil to second-year classification.
2. A minimum of seven units entitles a pupil to third-year classification.
3. A minimum of eleven units entitles a pupil to fourth-year classification.

AMOUNT OF WORK

Not more than the highest ranking twenty-five percent of the student body shall carry for credit more than four units in any year. This privilege, when granted, shall be based on the record made by the pupil during his preceding year in the high school. No pupil shall carry for credit more than five units in any year. No resident student will be allowed to take less than four units and physical education, except with special permission from the administration. As a rule, sickness and work will be the only valid excuses.

DESCRIPTION AND DEFINITION OF UNITS

A unit is equivalent to not less than five fifty-five-minute recitations a week in each branch of study for a year of thirty-six weeks.

REQUIREMENTS FOR A DIPLOMA

The following pattern of courses shall be required for graduation:

English	4 units
Mathematics	1 unit
American History	1 unit
Health Education	1 unit
One Major	3 units
Two Minors	4 units
Bible	1 unit
Free Electives	1 unit
TOTAL	16 units

A major represents a minimum of three units in one particular subject matter field.

A minor represents a minimum of two units in one particular subject matter field.

The required unit in mathematics shall be the unit in arithmetic or in the first course in algebra.

One unit in algebra shall always be regarded as a prerequisite to plane geometry.

To graduate, a pupil shall show a clear record, not only in scholarship, but also in attitude and conduct.

Seniors who fail to have the necessary units for graduation will not participate in the graduating exercises.

REPORTS AND GRADES

Reports are mailed to the parents or guardians of the pupils at the end of each nine weeks' period and at the close of each semester.

The system of grading is as follows:

A	95-100
B	87-94
C	80-86
D	75-79
F	74 and below
WP	Withdrew passing or with permission
WF	Withdrew failing or after last date for dropping course

COURSES OF INSTRUCTION

Commercial

1. BOOKKEEPING.
 A on-unit course open to third- and fourth-year pupils.
2. TYPEWRITING.
 A two-unit course open to third- and fourth-year pupils.
3. SHORTHAND.
 A one-unit course open to third- and fourth-year pupils.

English

Four units are required for graduation. Each unit includes thorough training in grammar, composition, and literature, and shall be so planned and organized by the teacher as to meet the needs of her pupils.

Home Economics

A three-unit course for girls. The content of the courses shall consist of the following elements: a. food and nutrition; b. clothing selection and construction; c. home management; d. child care and home nursing; e. personal development and group relationship; f. practical art.

The first unit should be taken in the first year, but is open to all years. The second unit should be taken the second year, but is open to all girls who have completed the first year.

Manual Art

A two-unit course in woodwork open to any year of high school.

During the first year, students will be introduced to the use of hand tools, power tools, and elementary soldering. During the second year, students become acquainted with the advanced uses of power tools and are introduced to cabinet making. Both courses are valuable to prospective missionaries.

Mathematics

1. ARITHMETIC
 A one-unit course open to first-year pupils. Students who have had one unit in algebra are ineligible to take arithmetic.
2. ALGEBRA
 A one-unit course open to first- and second-year students.
3. PLANE GEOMETRY.
 A unit course open to third- and fourth-year pupils. One unit in algebra is a prerequisite to this course.

Music

Courses open to pupils of any year of high school:

Glee Club 1 unit

Physical Education

A two-unit course required for graduation. One-half unit per year may be earned. The time allotment for each year is five fifty-five minute periods a week for thirty-six weeks.

Science

1. GENERAL SCIENCE.
 A unit course open to first-year pupils.
2. BIOLOGY.
 A unit course open to second-year pupils.
3. CHEMISTRY.
 A unit course open to third- and fourth-year pupils.

Social Studies

1. CIVICS.
 A unit course open to first-year students.
2. PHYSICAL GEOGRAPHY.
 A half-unit course open to second-year pupils.
3. ECONOMIC GEOGRAPHY.
 A half-unit course open to second-year pupils.
4. ANCIENT HISTORY.
 A unit course open to second-year pupils.
5. MODERN HISTORY.
 A unit course open to third-year pupils.
6. AMERICAN HISTORY.
 A unit course open to fourth-year pupils. Required for graduation.
7. ECONOMICS.
 A half-unit course open to fourth-year pupils.
8. SOCIOLOGY.
 A half-unit course open to fourth-year pupils.
9. BIBLE.
 A one-unit course open to any year of high school. First semester: A comprehensive survey of the Old Testament. (The Bible is the textbook.)

Second semester: A study of the period between the Old and New Testaments, detailed study of the life of Christ, history of the early Church, main themes of all the New Testament books.

Spanish

A two-unit course open to third- and fourth-year pupils.

Speech

A one-unit course in fundamentals of speech open to third- and fourth-year pupils.

Home Study Department

This department is designed for those Christian workers who, for various reasons, cannot leave home to attend school. Credit is given on the Religious Education Course as designated, but no resident student can do correspondence work.

GENERAL COURSE

The course requires little intensive study, but considerable and broad reading of the Bible for the purpose of familiarizing the student with its general outline. It covers the entire Bible in a comprehensive and synthetic manner.

The salient features of all books of the Bible are brought out in a remarkable way by the author. The whole arrangement is so simple that with a comparatively small amount of study the leading outlines and spiritual lessons of books, or groups of books, of the Bible may be mastered. This will give the student not only a more intense desire for knowledge, but also prepare him for more advanced study.

The course consists of twenty lessons, and a final examination. When it is satisfactorily completed, the student receives a certificate from the Correspondence Department, signed by the President and teacher in charge.

This department is being reorganized. Contact President for full particulars.

REQUEST FOR APPLICATION FORMS

Inquiries concerning Lee College are cordially invited. Those interested in applying for admission should complete the form at the bottom of the page and mail it to:

The President
Lee College
Cleveland, Tennessee

When this request is received in the Registrar's Office, the prospective student will be sent forms providing for:

1. Application for admission
2. Room reservation
3. Transcript of credits
4. Physical examination
5. Recommendations

CUT ON THIS LINE

LEE COLLEGE

Cleveland, Tennessee

Name _____
Last First Middle

Address _____

Do Not Write in This Space

Name _____

Rec'd _____

Ans. _____

Response _____

Name of parent
(or guardian) _____

Nationality _____ Race _____ Sex _____

DIVISION IN WHICH YOU PLAN TO ENROLL:

Academy ☐ Religious Education ☐ Junior College ☐
(Please check the one applicable to you.)

Veteran: Yes _____ No _____. Single: Yes _____ No _____.

Will you be able to settle your account promptly with the school?

Yes _____ No _____. (If no, explain on back or attach a letter.)

Do you have any contagious disease? Yes _____ No _____.

Explain if yes _____

Date _____.

Signed _____

PENTECOSTAL RESOURCE CENTER
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DATE DUE

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JAN 14 2008			
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